

Jonathan Dreksler

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PROFESSIONAL SUMMARY

AI Automation and Systems Specialist with a Computer Science degree and 4+ years of cross-industry experience delivering technology-driven process improvements, workflow automations, and system integrations. Hands-on experience with LLM-based tools, API integrations, agent frameworks, and automation platforms. Proven ability to rapidly master new domains, bridge technical and business teams, and deploy software solutions that drive measurable efficiency gains. Background in project management, software rollouts, data systems, and compliance — with a focus on security, governance, and responsible AI adoption.

WORK EXPERIENCE

Freelance Technical Consultant

Jan 2026 – Present

Various Clients | Various Locations, USA

- Designed and deployed responsive websites integrated with business systems, managing full lifecycle from requirements gathering through testing and deployment across desktop and mobile
- Built automated data workflows for bookkeeping, transaction reconciliation, and financial reporting, reducing manual processing time and improving accuracy
- Engineered database cleanup and validation pipelines, improving data integrity and system reliability for client records
- Integrated digital tools and standardized workflows across platforms, reducing repetitive tasks and administrative overhead through process automation
- Maintained clear client communication, gathered requirements, and adjusted priorities to keep work aligned with budgets, timelines, and business objectives

Project Manager

Aug 2024 – Jun 2025

Vertical Visual Solutions | Mountlake Terrace, WA

- Coordinated multi-stakeholder installation projects, integrating scheduling systems and vendor coordination workflows to meet build deadlines
- Managed budgets and cost tracking systems, implementing detailed reconciliations for accuracy and compliance across all project phases
- Optimized project workflows through systematic process improvements, reducing delays and subcontractor friction
- Led cross-functional communication between clients, trade partners, and internal teams, ensuring alignment on milestones and deliverables
- Implemented risk identification and mitigation strategies, ensuring on-time, on-budget delivery across concurrent projects
- Conducted quality inspections and addressed issues immediately, reducing rework and maintaining contractual standards

Project Manager

Mar 2021 – Aug 2024

Commode Cappers | Los Angeles, CA

- Led company-wide software rollout achieving 100% team adoption through structured training programs, change management, and hands-on user support
- Built and maintained company eCommerce platform on WordPress, integrating product listings, payment systems, and order fulfillment workflows
- Analyzed production data to identify bottlenecks and implemented process redesign that compressed timelines by 1 week during peak demand
- Directed vendor coordination, inventory management, and production scheduling, boosting overall output by 15%
- Created data-driven stakeholder presentations by analyzing project metrics and visualizing key insights for faster decision-making

Office Manager

Apr 2019 – Feb 2021

Supertutor Media, Inc. | Los Angeles, CA

- Integrated Excel-based tracking systems with automated email campaigns, enhancing data accuracy and response times across operations
- Self-studied tax code to resolve complex payroll compliance issues, achieving full regulatory compliance and avoiding penalties
- Detected and reported fraudulent transactions through systematic financial monitoring, preventing thousands in losses
- Maintained website content and coordinated targeted email marketing campaigns, raising user engagement and retention

Customer Service Representative

May 2007 – Apr 2019

Various Positions | California

- Managed customer needs and coordinated staff priorities across diverse retail and service environments, consistently achieving company-wide sales goals
 - Trained and onboarded new employees with structured orientation programs, accelerating team readiness and productivity
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SKILLS

Core: AI Automation & Workflow Design | Agent-Based Solutions | API Integration | Process Automation | Systems Integration | Project Management | Risk Management | Change Management | Stakeholder Communication | Process Optimization | AI Governance & Security | Quality Control | Budget Management

Technologies: Claude, Hermes, OpenAI API, MCP / Tool-Calling Frameworks, GitHub, Ubuntu, WordPress, Google Suite, QuickBooks, Microsoft Office, ClickUp, Asana, MailChimp, Procore, Adobe Acrobat, Adobe Illustrator, Zendesk, Sage 50

EDUCATION

Bachelor of Science in Computer Science | University of Maryland Global Campus | December 2022